

Minutes of the IQAC meeting held on 23 December 2021 at 2.30 pm

Agenda

1. Submission of AQAR 2020-21
2. NIRF Ranking
3. Conduct of Merit Day
4. NDLI Club Registration
5. Vidwan Portal and IRINS Registration
6. NAAC Sponsored National Workshop
7. STARS of MOORE Contest 2021
8. Other matters

A meeting of the Internal Quality Assurance Cell of the College was held on 23/12/2021 in the Principal's chamber. The following members were present for the meeting.

1. Dr. Jacob Chandy (Principal and Chairman)
2. Dr. Ranjith Mathew Abraham (Convener)
3. Dr. D. Sajan
4. Dr. Lynnette Joseph
5. Dr. Nair Anup Chandrasekharan
6. Mrs. Merin George
7. Dr. Divya S.
8. Dr. Ashish Varughese
9. Mr. Jackson Joseph

The meeting commenced with a silent prayer and Dr. Ranjith Mathew Abraham welcomed the members. The following decisions were taken.

1. It was decided to proceed with preparation of AQAR 2020-21 and NIRF Ranking 2022. Dr. Merin George was entrusted with the duty.
2. It was decided to organize the Merit Day during the month of January for felicitating the Rank Holders of the University Examinations and the top scorers of the various Departments. Dr. Reeja Jose, Assistant Professor of Zoology to be entrusted with the charge of organising the same.
3. It was decided to register the college as a National Digital Library of India Club (NDLI Club) as an enabler of career progression for students. Ms. Asha Rachel George, Assistant Professor of English to be assigned the charge of the Club.



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4. It was decided to encourage all faculty members to register as Expert under the Vidwan Portal of the Infilbnet Centre. It was also decided to register the college as an IIRNS (Indian Research Information Network System) Instance. It was decided to assign Dr. Lynnette Joseph as the Nodal Officer.
5. The sanction letter for the conduct of the NAAC National Workshop on Teaching-Learning and Research in the perspective of NAAC RAF was analysed and in view of the last date for submission of AQAR and NIRF, it was decided to request NAAC to reschedule the dates to 14-15 February 2022. The sub-committees for the efficient conduct of the workshop were assigned.
6. It was decided to complete the process of the STARS of MOORE Contest 2021 by February 2022.

Dr. Lynnette Joseph proposed the Vote of Thanks. The meeting came to a close at 4.00 pm.



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Dr. JACOB CHANDRAN
PRINCIPAL
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25/03/2022

Action Taken

1. NIRF 2022 data was submitted on 10 February 2022. In light of the extension of the last date of submission of AQAR 2020-21, works related to the same continued.
2. Merit Day was announced to be conducted on 30 March 2022.
3. The college was registered as National Digital Library of India Club (NDLI Club) with Ms. Asha Rachel George, Assistant Professor of English as the co-ordinator of the Club.
4. 55 faculty members and research scholars registered as Expert under the Vidwan Portal of the Infilbnet Centre. College was registered as an IIRNS (Indian Research Information Network System) Instance.
5. The NAAC National Workshop on Teaching-Learning and Research in the perspective of NAAC RAF was organised during 14-15 February 2022. The Proceedings of the Workshop was published with ISBN on 15 March 2022.
6. Through a multi level selection process three best outgoing students of the College (Academic Year 2020-21) were selected in February 2022. The STARS of Moore 2021 UG Level Winners are Mr. Avinash Ashok(BSc. Mathematics) and Mr. Akhil D Varghese (BA English) PG Level Winner was Ms. Archana B (MA English)



Dr. Jacob Chandy

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